

STUDENT LIFE & RESOURCES

CAREER AND JOB ASSISTANCE

Student Affairs has the following job and career services available for Cornish students and alumni:

- *Postings of non-workstudy jobs, internships and volunteer opportunities*
- *Career research materials and information*
- *Internet access for expanded searches related to work and graduate schools*
- *Career Fairs*
- *Assistance with resume preparation*
- *Talent Bank - The Cornish Talent Bank is a referral program which provides Cornish College of the Arts students, graduates and faculty with professional-level opportunities in the arts. Areas of expertise include theatrical and musical entertainment (music students must audition), dance, illustration, and interior and graphic design. The Talent Bank participant list is made available to the public through Student Affairs. All negotiations regarding placement occur directly between the client and the Talent Bank members. Talent Bank membership is restricted to current Cornish students, Cornish graduates and Cornish faculty. For more information, or to find out how to be listed, please contact the Student Affairs Program Coordinator at studentaffairs@cornish.edu or 206.736.5098.*

Visit Student Affairs to view postings and career information. For additional assistance contact the Student Affairs Program Coordinator at studentaffairs@cornish.edu or 206.726.5098.

COLLABORATION RESOURCES

The College has developed communication systems to help you collaborate with students from other departments. There are bulletin boards on both campuses where you may post and read notices concerning student collaboration opportunities. Please refer to the Posting Guidelines section before posting a flier. The Student Forums on the Cornish student website (www.cornish.edu/students) are also a great way for you to communicate with other students regarding current and future projects.

COMMON MEETING TIMES

No classes will be scheduled from Noon to 1:30pm on Fridays beginning the first week of September and ending the second week of May to allow for common meeting times as listed below:

1st Friday of the month

Student Meetings

2nd Friday of the month

Departmental Meetings

3rd Friday of the month

Faculty Senate Meetings

4th Friday of the month

Cornish Community Meetings

For more information contact the Office of the Provost at 206.726.5048.

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CORNISH COLLEGE WEBSITE

The Cornish College website, <http://www.cornish.edu>, is regularly updated with new academic and campus information, performances and other events, library services, job opportunities, and more. The current schedule of classes, course descriptions, and model programs are available online and may contain information updated since the last printing of the Catalog. Students and other members of the Cornish community are invited to join the online forums to post announcements, search for housing and/or roommates, and participate in discussions on a variety of topics.

COUNSELING OFFICES

College life can be stressful. The Student Counselors assist students with their academic and artistic pursuits by providing supportive short-term (up to 15 sessions per year) counseling, referrals and outreach programs that promote students' mental health and emotional well being. All counseling is confidential and there is no fee.

The Counseling Offices section of the Cornish website, <http://www.cornish.edu/campus/counseling.htm>, includes a list of community resources and links to mental health information on anxiety, ADD/ADHD, depression, eating disorders, self-harm, and suicide prevention.

The Counseling Offices are located at the Main Campus Center in room 308. To schedule a counseling appointment or for referral information please call Lori Koshork, Director of Counseling Services, at 206.726.5027 or call Barry Eben, Counselor, at 206.726.5047.

DISABILITY SUPPORT SERVICES

Cornish College of the Arts endeavors to make its programs accessible to qualified students with disabilities (consistent with Federal and State laws). Student Affairs works cooperatively with College programs to encourage compliance with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973.

Student Affairs coordinates accommodations for students with disabilities in academic and non-academic programs. Accommodations may include: academic advising, accessible facilities, alternate education media, alternate testing, interpreters, mobility assistance, note taking, personal counseling, priority registration, reading services, specialized equipment, and/or access to books on tape.

Student Affairs promotes self-advocacy for students with disabilities and teaches them self-advocacy skills. Please contact the Student Affairs Program Coordinator at 206.726.5098 or studentaffairs@cornish.edu to request information, obtain referrals for testing resources, or to inquire about arranging for accommodations. Information regarding services, resources and

assistance for Cornish students with disabilities including the Disability Support Services Student Guide and helpful links are available online at www.cornish.edu/studentaffairs/disability.htm.

EVENTS

Cornish College of the Arts has a wide variety of events that occur during the year. Visit www.cornish.edu/events to see upcoming events.

GALLERIES AND EXHIBITION SPACES

A variety of locations throughout the Main Campus Center provide opportunities to exhibit art. The Cornish Gallery is located on the first floor of the Main Campus Center and is programmed throughout the year with work from students, faculty, staff and alumni. Additionally, less formal environments provide opportunities for students to exhibit work while contributing to the vibrant community of Cornish College of the Arts. Students wishing to exhibit work are required to consult with the Exhibitions Curator and complete an Exhibition Agreement Form available in the Art Department office. Call 206.726.5142 for additional information.

INSURANCE

Cornish College of the Arts requires all matriculated students to carry health insurance and operates under a hard-waiver insurance system. Students who do not have adequate* insurance coverage will automatically be enrolled in the Cornish Aetna based insurance plan at a rate of \$335 per semester.

These charges will be billed directly to the student during the regular billing cycle. Students will receive their insurance cards in the first two weeks of the academic year. Policy information is available online at www.aetnastudenthealth.com or in the Student Affairs office. Supplemental coverage is available for a fee by calling Aetna Student Health at 1.800.853.5899.

For students who already have private insurance which allows them to access care in the Seattle Metro Area**, they must fill out the waiver form at www.cornish.edu/studentaffairs/health-insurance.htm NO LATER than September 5, 2008 to avoid being automatically enrolled in the Cornish Plan.

Please note that students must be insured in order to continue their studies at Cornish College of the Arts. Should any change in their insurance status occur during the year, they must immediately inform the Wellness Coordinator and enroll in an alternative insurance plan immediately.

*Adequate coverage is defined as belonging to a health care organization that offers primary care, emergency care and prescription drug coverage within 40 miles** of Cornish College of the Arts.

INTERNATIONAL STUDENTS

enrollment

International students must pursue a full course of study while attending Cornish (except summer semester when attendance is optional). A full course of study is defined as 12 or more credits each semester. Failing grades, withdrawal grades, and incomplete grades do not count towards the total.

An international student studying in the U.S. also assumes the responsibility to make normal progress towards completing their course of study and must complete his/her program of study before the expiration date on the SEVIS I-20.

International students are subject to student insurance requirements.

off-campus employment

International students are prohibited from off-campus employment without obtaining specific permission from the USCIS. To be eligible to apply for this permission, a student must be in lawful status as a full-time student and have held this status for at least nine (9) consecutive months before making their application. Accepting any unsanctioned form of off-campus employment while attending Cornish as an international student is a serious offense of federal law, which may result in the cancellation of the student's F-1 visa. Employment is defined as any form of compensation for work rendered. All inquiries regarding employment authorization for international students should be directed to the Assistant

Registrar, who can advise the student of the best possible option and guide the student through the process of obtaining the appropriate work authorization documents.

on-campus employment

International students may accept only non-work study positions on campus. All non-work study employment positions held by international students attending Cornish must be less than 20 hours per week during semester sessions and can exceed 20 hours per week during vacation semester (summer).

reporting requirements

Cornish College of the Arts is required by federal law to report the status of all international students to the United States Citizenship and Immigration Services (USCIS) via the Student and Exchange Visitor Information System (SEVIS). An international student's status is defined as full-time enrollment and normal degree progress—an international student will fall out of legal status if this full-time degree progress is not maintained properly. International students are obligated to provide Cornish with necessary information in a timely fashion so that we may comply with federal regulations and continue to allow international students to enroll at Cornish. As a part of these reporting requirements, international students are required to report all local and foreign address changes to the Registration & Records Office within ten (10) days of any change of address.

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responsibility

International students residing in the U.S. and attending Cornish College of the Arts with an F-1 student visa are personally responsible for following all U.S. laws and regulations related to non-immigration student status. All questions regarding these regulations and laws should be brought to the attention of the Assistant Registrar, who serves as the advisor to international students. Students are advised to consult the Assistant Registrar prior to traveling outside the U.S. or contacting the federal government concerning immigration matters.

OFF-CAMPUS HOUSING

Although Cornish College does not have residence halls, Student Affairs does have information and resources to help you conduct your housing search. We have a Cornish Housing Forum (under our Student Forum section of the Cornish website) where students can make housing or roommate connections. The housing section of the Cornish website has search tips, links to site with neighborhoods and moving information and links to classified ads and rental sites. Visit it at www.cornish.edu/studentaffairs/housing.htm or contact the Student Affairs Program Coordinator at 206.726.5098 or studentaffairs@cornish.edu for more information.

PREVENTION & WELLNESS SERVICES

Prevention and Wellness Services at Cornish College cares about the overall health and well being of our community. We invite you to take your personal health into consideration to support reaching your academic and career goals. We are dedicated to providing programs, resources, and education about a variety of college health-related issues including:

- Alcohol and Other Drugs*
- *Eating Disorders*
- *Fitness & Recreation*
- *General Health and Wellness*
- *HIV/AIDS*
- *Nutrition*
- *Sexual Health*
- *Stress Management*
- *Suicide Prevention*
- *Tobacco*

Contact the Wellness Program Coordinator at 206.726.5156 or studentaffairs@cornish.edu or visit the Prevention and Wellness section of the Cornish website for more information and helpful links at www.cornish.edu/studentaffairs/wellness-intro.htm.

STUDENT AFFAIRS

Student Affairs, located on the third floor of the Main Campus Center, may be reached by phone at 206.726.5003 or by e-mail at studentaffairs@cornish.edu. Student Affairs is dedicated to enhancing and complementing Cornish College of the Arts students' educational experience through programs, services and opportunities that aid in their personal development.

Student Affairs is committed to the following principles:

- **community building**
Providing programs that encourage, enhance and maintain a sense of community on campus.
- **co-curricular learning**
Providing out-of-class experiences that complement in-class learning.
- **student support**
Providing programs and services to ensure students' success and persistence towards graduation.
- **student involvement**
Providing opportunities for students to take an active role in the College.

Student Affairs areas include: Student Life, Student Rights & Responsibilities, Student Services, and Prevention & Wellness. Many of our programs and services are described throughout this handbook. For more information, please visit our website at www.cornish.edu/studentaffairs.

STUDENT ORGANIZATIONS

cornish student leadership council

The Cornish Student Leadership Council represents the student body of Cornish College of the Arts by:

- *Providing a forum for discussion, problem solving and advocacy on issues relevant to the quality of life for students.*
- *Serving as liaisons to the Administration, Faculty and Staff.*
- *Providing programs for the student body.*
- *Disbursing funds to Student Interest Groups.*

For more information or to find out how to get involved, please contact the CSLC at 206.726.5151 ext.1180 or by email at CSLC@cornish.edu.

student interest groups

Student Interest Groups provide opportunities outside the classroom for Cornish students to participate in educational, intellectual, interdisciplinary and cultural events and/or services to its members or the College. We encourage students at Cornish College of the Arts to join or form Student Interest Groups to share mutual interests. For more information or to find out how to develop and participate in such groups, contact Student Affairs at 206.726.5003 or visit our website at <http://www.cornish.edu/studentaffairs/SIG.htm>.

You may also email the Dean of Student Affairs at studentaffairs@cornish.edu.

STUDY ABROAD

Cornish maintains consortium agreements with Arcadia University and with Butler University through which students can pursue up to one semester of study abroad during their Junior year of studies. As articulated in the College's consortium agreement, students must have at least a 3.0 career GPA.

Arcadia and Butler sponsor programs in a number of countries, including England, Greece, Italy, Australia, Mexico, New Zealand, Scotland and Spain. Students must go through these programs to use federal, state, and institutional financial aid to fund their study abroad. All course work must be approved in advance if it is to be transferred back to meet Cornish College of the Arts degree requirements.

Interested students should apply through the Registration & Records Office. The College will approve up to four students for study abroad per term. Students should plan on applying no later than nine months before the term of intended study. Ideally, students are encouraged to begin conversation about study abroad with the Registration & Records Office at the end of the Fall term of their sophomore year.

Student Affairs has general information about study abroad resources.

VETERANS

Students approved to receive Veterans Administration (VA) educational benefits should present a copy of the Certification of Eligibility, issued by the VA, to the Associate Registrar upon being admitted to Cornish. The Associate Registrar certifies eligible students' enrollment to the VA each semester. The VA has very specific requirements regarding academic progress and termination of benefits. It is the student's responsibility to be aware of these requirements. For more specific information, please contact the Associate Registrar or the Seattle office of the VA at 1.800.827.1000.

VOTER INFORMATION

To register to vote in the state of Washington, you must be:

- *A citizen of the United States*
- *A legal resident of Washington state*
- *At least 18 years old by election day*

Washington voter registration forms are available at Student Affairs.

In the state of Washington, you do not have to register by political party or declare political party membership to vote in the state's general elections. You may register to vote at many government offices, including the Department of Motor Vehicles, or by using the registration form provided by the Washington Secretary of States, which is online at <http://www.secstate.wa.gov/elections/register.aspx>.

Voter information for all states can be found at the Federal Election Commission, which is online at <http://www.fec.gov/>

Other organizations that provide voter information:

project vote smart
<http://www.vote-smart.org/>

This nonpartisan organization maintains a database on all presidential, congressional, gubernatorial, and state legislative candidates that includes their responses to questionnaires, and the incumbents' voting records. The Project Vote Smart database also includes information on how to register to vote in each state, and the addresses of the county or city election offices.

the league of women voters

<http://www.lwv.org/>

The League of Women Voters encourages the informed and active participation of citizens in government, works to increase understanding of major public policy issues, and influences public policy through education and advocacy.

rock the vote

<http://www.rockthevote.com/>

Rock the Vote is a non-profit, non-partisan organization which coordinates voter registration drives, get-out-the-vote events, and voter education efforts. It is possible to register to vote, update your address and/or change your party online at their site.